

**INDIANA UNIVERSITY
KELLEY SCHOOL OF BUSINESS INDIANAPOLIS
NOTIFICATION OF COMPLETION
Business Foundation Certificate**

Submit to BS 3024 or e-mail to dmoore@iupui.edu

MONTH OF COMPLETION (Circle one): May August December

YEAR OF COMPLETION: _____

Student ID Number: (starts with at least 3 zeros) _____

Name (Please Print): _____

Your name will appear on your certificate as it is on your official university record. See your most recent grade report. It is important that you notify the Registrar's Office, CA 119, of any desired changes in your name.

Address: _____

City: _____

State/Zip: _____

Daytime Phone: _____ Evening Phone: _____

IUPUI E-Mail Address: _____

IUPUI e-mail is the university's official form of communication with students...check it often.

Please indicate below if you are taking correspondence courses, currently taking classes other than at IUPUI, or removing an Incomplete.

=====

For Recorder Use Only:

Entered into System: _____

First Check: _____

Final Check _____

Comments Attached